BUILDING DEPARTMENT
5590 Smith Road • Brook Park • Ohio • 44142
Phone: (216) 433-7412 • Fax: (216) 433-4117

Application for Occupancy / Re-Occupancy Inspection(s)

To schedule an inspection of your property:
Complete and return this application along with the fee to the Building Department

Application Type / Application Fee: **Residential - ☐ Single Family Home $50 ☐ Other $25**
Commercial - ☐ $100

Property Address: _____

Owner(s): _____

Address: _____

Phone: _____ ☐ Home ☐ Cell ☐ Work Alt: _____ ☐ Home ☐ Cell ☐ Work

Agent Name *(If applicable)*: _____

Address: _____

Email: _____

Phone: _____ ☐ Cell ☐ Work Alt: _____ ☐ Cell ☐ Work

Commercial Applicants ONLY ↓:

DBA Name: _____

Type of Business: _____

Square Footage: _____ Number of Employees: _____

I hereby request the City of Brook Park to conduct an occupancy/re-occupancy inspection of the property listed above in order to comply with the provisions of the City of Brook Park Ordinance(s) Chapter 1323. As the applicant I agree to complete the necessary application(s), pay all associated fees and contact the Building Department to schedule all inspections. I also understand that this is a visual inspection and that the City assumes no liability or responsibility for failing to report violations that may exist, and that there is no guarantee that future violations will not occur.

Applicant Signature: _____ Date: _____

OFFICE USE ONLY: *Amount Paid:* _____ *Date:* _____ *Initials:* _____

Inspection Date Scheduled: _____ *Time:* _____