

**REGULAR COUNCIL MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO  
TO BE HELD ON TUESDAY, OCTOBER 1, 2024**

- A. ROLL CALL OF MEMBERS**
- B. PLEDGE OF ALLEGIANCE:**
- C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:**
- D. REPORTS OF STANDING COMMITTEES:**
  - Aviation & Environmental Committee - Dufour
  - Board of Zoning Appeals - Mencini
  - Finance Committee - Scott
  - Legislative Committee - Scott
  - Parks & Recreation Committee - McCorkle
  - Planning Committee - Poindexter
  - Safety Committee - Troyer
  - Service Committee - Roberts
- E. REPORTS OF SPECIAL COMMITTEES:**
  - Southwest General Health Center Trustee, Mencini
  - Berea Board of Education Representative, McCorkle.
  - Technology & Innovation Council Representative, Dufour
- F. REPORTS OF BOARDS AND COMMISSIONS:**
- G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:**
- H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:**
- I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS, COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**
- J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL: (INTRODUCTION OF NEW LEGISLATION):**
- K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:**
- L. REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:**
- M. ORDINANCES AND RESOLUTIONS: (FIRST READING):**

**N. SECOND READING OF ORDINANCES AND RESOLUTIONS:**

**O. THIRD READING OF ORDINANCES AND RESOLUTIONS:**

**P. ADJOURNMENT:**

**REGULAR COUNCIL MEETING  
OF THE COUNCIL OF THE CITY OF BROOK PARK  
HELD ON TUESDAY, OCTOBER 1, 2024**

The meeting was called to order by Council President Salvatore at 7:30 p.m., the clerk called the roll and the following Members of Council answered:

**TROYER, DUFOUR, MENCINI, McCORKLE, SCOTT**

Also in attendance were Mayor Orcutt, Law Director Horvath, Finance Director McGann, City Engineer Piatak, Recreation Director Wetmore and Service Director Beyer. Councilmembers Roberts and Poindexter excused.

**APPROVAL OF MINUTES OF PRECEDING MEETINGS:**

1. Caucus Prior to meeting minutes held on August 20, 2024.

**Motion** by Mr. Mencini, supported by Mr. McCorkle, to approve as printed.

**ROLL CALL: AYES:** Mencini, McCorkle, Scott, Dufour

**NAYS:** Troyer

2. Regular Council meeting minutes held on August 20, 2024.

**Motion** by Mr. Mencini, supported by Mr. McCorkle, to approve as printed.

**ROLL CALL: AYES:** Mencini, McCorkle, Scott, Dufour

**NAYS:** Troyer

**REPORTS OF STANDING COMMITTEES:**

Aviation & Environmental Committee - Dufour

Mr. Dufour reported in August Cleveland Hopkins airport welcomed 9,992 quests an 1.8% increase from last year; year to date Cleveland Hopkins welcomed seven-million passengers of 3.8%. Demolition of the former Sheraton hotel will take place on October 2, 2024.

Board of Zoning Appeals - Mencini

No report the next meeting will be held on October 7th.

Finance Committee - Scott

Mr. Scott reported one (1) item on agenda. The Board of Control met earlier with 14 items on the agenda; three (3) largest holiday fireworks display - \$10,000.00; Street lighting - \$37,627.00 with a return back to the city and gas/diesel - \$50,000.00.

Legislative Committee - Scott

No report.

Parks & Recreation Committee McCorkle

Mr. McCorkle stated this coming Saturday at 11:00 a.m. proclamations for the baseball and softball winners will take place in the gym; basketball and cheerleading started today; baseball and softball championships are taking place tonight.

Planning Committee - Poindexter

No report.

**Reports of standing committees: cont.**

Safety Committee - Troyer

Mr. Troyer stated one (1) item in committee to be pulled out for next Caucus agenda.

Service Committee - Roberts

No report.

**REPORTS OF SPECIAL COMMITTEES:**

Southwest General Health Center Trustee, Mencini

Delegate last Wednesday on target to minimize capital spending; hospital spending is tough across the board and getting spending back is very hard to recoup. On target to save \$4 million-dollars in many of the care units. One (1) new program Virtual Nursing that works with Care Nurses and Registered Nurses (RN's) as a team; 24/7 program but costly.

Berea Board of Education Representative, McCorkle.

Mr. McCorkle stated no report next meeting October 14th. With school in session watch for children walking and at bus stops.

Technology & Innovation Council Representative, Dufour

Mr. Dufour technology committee met last week discussed ongoing projects and are continuing work on the Artificial Intelligence (AI) municipal report. Will be bringing recommendations for next year's budget including improvements to the recreation center and public safety item.

**REPORTS OF BOARDS AND COMMISSIONS:**

**INTRODUCTION OF RESOLUTIONS OF COMMENDATION:**

**REPORTS AND COMMUNICATIONS FROM THE MAYOR:**

Mayor Orcutt provided an update on the tornado and cleanup by reporting that the administration is working with two (2) different entities for getting monies and repairs done. There are contractors on the (recreation center) roof working on brick repairs, replacing mortar, pulling bricks off and straightening walls, moving along very well. The equipment for roof materials is being delivered. The city is currently estimated at \$8.4 million-dollars in damage and overtime as well as regular hours for cleanup. The city is working with Sill Company approved at the last Council meeting of two (2) weeks ago; to handle the insurance claim. Sill Company is working with city's insurance company, Selective Insurance to see what will be covered and brought to the city to make repairs. Starting to see the figures move and have been approved for approximately \$1.7 million-dollars. The city is also working with Emergency Management Agency (EMA) of the State of Ohio this past Friday Governor DeWine opened up relief funds for the four (4) disasters in the State of Ohio. The city works with Emergency Management on a weekly basis to make sure items not covered by insurance are put on assistance forms, to reclaim monies invested in the cleanup; i.e. hourly wages; material; cost

**Reports from the Mayor: cont.**

of operating city equipment; any contractors needed and items taken out of stock i.e. chain-saw blades, etc. This will take some time to get the monies back from EMA and insurance company. Once that is completed with everything that will be covered under insurance the city will continue to work with the EMA on any item not covered. The way that will work is if there is damaged asset the city will get an estimate/quote for the repair. The state will then analyze that quote and if it is 50% or under for the cost of estimate the city will receive the go-ahead to have repaired. If the asset is 50% or more the state will give the go-ahead to replace the asset. Mayor Orcutt reminded everyone of the upcoming Fall Festival on October 6th and this Friday from 9:00 a.m. to 1:00 p.m. flu shots will be administered in the main gym of the recreation center.

Mayor Salvatore recognized and thanked Administrative Assistant, Debby Doud, for setting up the Council meetings at Brook Park Memorial School.

Mr. Mencini thanked the school staff and everyone for doing a great job.

**REPORTS AND COMMUNICATIONS FROM DEPARTMENTS,  
COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**Law Director Horvath

Madam Horvath reported a second (2nd) Active Civil litigation list was sent to Council due to a resolution with one (1) of the zoning cases involving Grab N Go. The three (3) counts the plaintiff sued the city for the city won all three (3) counts last Tuesday; meaning the Ordinance that Council passed was withheld and does not conflict with State of Ohio statues, ruled by Judge Corrigan.

Finance Director McGann

Mr. McGann gave special thanks to the city's income tax administrator for continued efforts to modernizing the tax department. As a result, the city will now be working with In-Source Solutions Group which offers a paid-professional e-filing application. In-Source partners with most income tax providers and currently serve about 48 municipalities throughout the State of Ohio and Michigan. Extension deadline for income tax is October 14th.

Engineer Piatak

Mr. Piatak reported the former Brookview Elementary School, now called Brookview Village phase one (1) on the north side there are several units up with landscaping take place later this week, first occupancy after Thanksgiving of early December. The south side of the project called phase two (2) actual former school property the abatement work is complete and waiting for First Energy to do a disconnect so the building can be demolished. With the Sheldon Road resurfacing asphalt surface course installation is scheduled for October 4th, weather permitting. The Wengler Drive basin design project is scheduled to have Geotech bearings taken tomorrow, weather permitting. The contractor for the former Ford Motor property will be installing storm sewer down Snow Road, 450' storm sewer pipe to tie-in to the



**Reports and communications from departments, commissions and public officials:****Engineer Piatak: cont.**

property. The recreation center roof and wall update the field investigations have been completed and according to correspondence received anticipate having that report next week. Masonry and tuck-pointing is complete on south wall of the natatorium and are currently working on the west and east walls. Permits have been drawn by the contractor for the roof and some roofing materials are there, currently, and some are being delivered. Cuyahoga Soil and Conversation District today is the first (1st) day of storm-water week which is a regional effort to raise storm-water awareness, educational events and social media.

**Recreation Director Wetmore:**

Mr. Wetmore reported Fall Fest will be held this coming Sunday from 12:00 p.m. to 3:00 p.m. hayrides, face-painting and other activities. Winter event planning is in full swing with the tree lighting, parade fireworks, Santa tours the city and pancake breakfast. Would like to thank the cities of Parma Hts., Middleburg Hts., and Berea for allowing Brook Park members to use their facilities, greatly appreciated.

**OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL: (INTRODUCTION OF NEW LEGISLATION):****New Legislation:**

1. An Ordinance authorizing the City of Brook Park's purchase of a 2024 Ford Transit 350 Wheelchair Van and declaring an emergency. Introduced by Mayor Orcutt. Service Committee.
2. An Ordinance authorizing the Police Chief to trade-in police equipment and/or unclaimed or forfeited property no longer needed by the Brook Park Police department and declaring an emergency. Introduced by Mayor Orcutt. Safety committee.
3. An Ordinance authorizing the Mayor to enter into an agreement for the trade-in of six guns and a rifle scope and to accept a trade-in allowance of \$7,420.00 and use that allowance to purchase a Ross M40A3 tactical rifle and declaring an emergency. Introduced by Mayor Orcutt. Safety committee.
4. An Ordinance amending section 1801.05(H) of the Brook Park codified ordinances entitled 'Collection at Source' and declaring an emergency. Introduced by Mayor Orcutt. Finance committee.
5. An Ordinance amending section 141.02 of the codified ordinances entitled 'Composition of the Police department and declaring an emergency. Introduced by Mayor Orcutt. Safety committee.
6. An Ordinance amending section 143.02(A) of the Brook Park codified ordinances entitled 'Composition-Executive Head' and declaring an emergency. Introduced by Mayor Orcutt. Safety committee.

New Legislation: cont.

7. An Ordinance authorizing an increase in compensation for the senior snow removal and grass cutting assistance program providers and declaring an emergency. Introduced by Mayor Orcutt. Finance committee.
8. An Ordinance authorizing the Mayor to enter into a contract with Gametime for the purchase and installation of playground equipment at Carpenter Park and declaring an emergency. Introduced by Mayor Orcutt. Recreation committee.
9. An Ordinance amending section 1323.02 of the Brook Park codified Ordinances 'Penalty' and declaring an emergency. Introduced by Mayor Orcutt. Legislative committee.
10. An Ordinance amending section 1311.06(a) of the Brook Park codified ordinances entitled 'Surety Bond and Insurance Required' and declaring an emergency. Introduced by Mayor Orcutt. Finance committee.

**MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:**

**REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:**

Lou Modic

14399 Fayette Blvd.

Mr. Modic expressed concerns about not having notification of a Charter Review commission per Charter 16.02.

Mr. Dufour requested extending five-minute time limit for Mr. Modic.

**ORDINANCES AND RESOLUTIONS: (FIRST READING):**

**SECOND READING OF ORDINANCES AND RESOLUTIONS:**

ORDINANCE NO. 11429-2024

1. AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

**Motion** by Mr. Dufour, supported by Mr. Mencini, to amend 121.08(a) - Part-time Assistant Clerk of Council 2024 maximum salary from \$22.00 to \$25.00.

**ROLL CALL: AYES:** Dufour, Mencini, McCorkle, Scott, Troyer

**NAYS:** Unanimous.

Mr. Salvatore stated Ordinance No. 11429-2024 has had its second reading, as amended.

**THIRD READING OF ORDINANCES AND RESOLUTIONS:**

There being no further business to come before this meeting a **motion** by Mr. Mencini, supported by Mr. McCorkle, to adjourn.

**ROLL CALL: AYES:** Mencini, McCorkle, Scott, Troyer, Dufour

**NAYS:** Unanimous.

Council President Salvatore declared this meeting adjourned at 8:07 p.m.

RESPECTFULLY SUBMITTED

  
Carol Johnson  
Clerk of Council

APPROVED November 6, 2024

THESE MEETING MINUTES APPROVED BY BROOK PARK CITY COUNCIL ARE A SYNOPSIS, NOT TRANSCRIBED IN THEIR ENTIRETY, ALTHOUGH ACCURATE.