REGULAR COUNCIL MEETING OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO TO BE HELD ON TUESDAY, DECEMBER 17, 2024 7:30 P.M.

- A. ROLL CALL OF MEMBERS
- B. PLEDGE OF ALLEGIANCE
- C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:
 - 1. CAUCUS PRIOR TO MEETING MINUTES HELD ON NOVEMBER 19, 2024.
 - 2. REGULAR COUNCIL MEETING MINUTES HELD ON NOVEMBER 19, 2024.
- D. REPORTS OF STANDING COMMITTEES:

Aviation & Environmental Committee - Dufour Board of Zoning Appeals - Mencini
Finance Committee - Scott
Legislative Committee - Scott
Parks & Recreation Committee - McCorkle
Planning Committee - Poindexter
Safety Committee - Troyer
Service Committee - Roberts

E. REPORTS OF SPECIAL COMMITTEES:

<u>Southwest General Health Center Trustee</u> - Mencini <u>Berea Board of Education Representative</u> - McCorkle <u>Technology & Innovation Council Representative</u> - Dufour

- F. REPORTS OF BOARDS AND COMMISSIONS:
- G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:
- H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:
- I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS, COMMISSIONS, AND OTHER PUBLIC OFFICIALS:
- J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL APPROVAL: (INTRODUCTION OF NEW LEGISLATION):
 VERBAL APPROVAL:
 - 2025 CAUCUS COUNCIL MEETING SCHEDULE.

K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

L. <u>REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:</u>

M. ORDINANCES AND RESOLUTIONS FIRST READING

- 1. ORDINANCE NO. 11447-2024
 AN ORDINANCE TO PROVIDE FOR THE TEMPORARY APPROPRIATIONS
 OF THE CITY OF BROOK PARK, STATE OF OHIO, FOR THE THREE
 MONTHS ENDING ON MARCH 31, 2025 AND DECLARING AN
 EMERGENCY. Introduced by Mayor Orcutt.
- 2. ORDINANCE NO. 11448-2024
 AN ORDINANCE AMENDING SECTION 1805.01(h) OF THE BROOK PARK
 CODIFIED ORDINANCES ENTITLED 'COLLECTION AT SOURCE' AND
 DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.
- 3. ORDINANCE NO. 11449-2024
 AN ORDINANCE RETAINING AND EMPLOYING THE LAW FIRM OF
 BRICKER GRAYDON LLP, TO ACT AS CO-COUNSEL WITH THE LAW
 DIRECTOR FOR THE BROWNS FOOTBALL TEAM RELOCATION,
 BUILDING DOMED STADIUM COMPLEX IN THE CITY OF BROOK
 PARK AND REDEVELOPMENT AT THE FORWARD INNOVATION
 CENTER AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt
- 4. ORDINANCE NO. 11450-2024
 AN ORDINANCE AMENDING SECTION 351.03 OF THE BROOK PARK
 CODIFIED ORDINANCES ENTITLED 'PROHIBITED STANDING OR
 PARKING PLACES' AND DECLARING AN EMERGENCY. Introduced by
 Councilman Dufour.
- 5. ORDINANCE NO. 11451-2024
 AN ORDINANCE AMENDING SECTION 141.02 OF THE BROOK PARK
 CODIFIED ORDINANCES ENTITLED 'COMPOSITIION: EXECUTIVE HEAD
 AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.
- N. <u>SECOND READING OF ORDINANCES AND RESOLUTIONS:</u>
- O. THIRD READING OF ORDINANCES AND RESOLUTIONS:
- P. ADJOURNMENT:

SYNOPSIS OF RESOLUTIONS FOR THE COUNCIL MEETING OF TUESDAY DECEMBER 17, 2024

FIRST READING:

Ord. No. 11447-2024 AN ORDINANCE TO PROVIDE FOR THE TEMPORARY APPROPRIATIONS OF THE CITY OF BROOK PARK, STATE OF OHIO, FOR THE THREE MONTHS ENDING ON MARCH 31, 2025, AND DECLARING AN EMERGENCY.

SYNOPSIS: An ordinance providing for temporary appropriations for the City for the first quarter of the fiscal year 2025.

Ord. No. 11448-2024 AN ORDINANCE AMENDING 1805.01(h) OF THE BROOK PARK CODIFIED ORDINANCES, ENTITLED 'COLLECTION AT SOURCE' AND DECLARING AN EMERGENCY.

SYNOPSIS: An ordinance amending a section of our Municipal Tax Code to comport with the Internal Revenue Guidelines.

Ord. No. 11449-2024 AN ORDINANCE RETAINING AND EMPLOYING THE LAW FIRM OF BRICKER GRAYDON LLP, TO ACT AS CO-COUNSEL WITH THE LAW DIRECTOR FOR THE BROWNS FOOTBALL TEAM RELOCATION, BUILDING A DOMED STADIUM COMPLEX IN THE CITY OF BROOK PARK, AND REDEVELOPMENT AT THE FORWARD INNOVATION CENTER, AND DECLARING AN EMERGENCY.

SYNOPSIS: An Ordinance retaining Bricker Graydon LLP, to act as co-counsel for the redevelopment of the Forward Innovation Center, the Browns New Domed Stadium and the relocation process.

Ord. No. 11450-2024 AN ORDINANCE AMENDING SECTION 351.03 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'PROHIBITED STANDING OR PARKING PLACES,' AND DECLARING AN EMERGENCY.

SYNOPSIS: An ordinance updating a parking ordinance.

Ord. No. 11451-2024 AN ORDINANCE AMENDING SECTION 141.02 OF THE BROOK PARK CODIFIED ORDINANCES ENTITLED 'COMPOSITION: EXECUTIVE HEAD', AND DECLARING AN EMERGENCY.

SYNOPSIS: An ordinance amending Section 141.02 so that it is the same as the Collective Bargaining Agreement.

PREPARED BY THE BROOK PARK LEGAL DEPARTMENT
December 12, 2024

2025 CAUCUS-COUNCIL MEETING SCHEDULE

JANUARY **Holidays Observed** SUMMER RECESS Holidays Observed 7 - Caucus Prior 1/1/25 New Year's Day 7/4/25 Independence Day 7 - Council 14 - Caucus 21 - Caucus Prior 1/20/25 Martin Luther King Day 21- Council **FEBRUARY** 4 - Caucus Prior **AUGUST SUMMER RECESS** 19 - Caucus Prior 4- Council 19 - Council 11 - Caucus 2/17/25 President's Day 18 - Caucus Prior 18 - Council **SEPTEMBER** MARCH 2 - Caucus Prior 9/1/25 Labor Day 4 - Caucus Prior 2 - Council 4 - Council 9/9/25 Primary Election - Charter 10- Caucus 11 - Caucus 16 - Caucus Prior 18 - Caucus Prior 16 - Council 18 - Council **OCTOBER** APRIL 7 - Caucus Prior 1 - Caucus Prior 7 - Council 1 - Council 14 - Caucus 8 - Caucus 21- Caucus Prior 15 - Caucus Prior 21 - Council 15 - Council **NOVEMBER** MAY 5 - Caucus Prior 11/4/25 Election Day 6 - Caucus Prior 5- Council 6 - Council 11/11/25 Veteran's Day 11- Caucus 13 - Caucus 18 - Caucus Prior 20 - Caucus Prior 11/27/25 Thanksgiving Day 5/26/25 Memorial Day 18 - Council 20 - Council 11/28/25 Day after Thanksgiving JUNE **DECEMBER** 3 - Caucus Prior 2 - Caucus Prior 3 - Council 2 - Council 10 - Caucus 9 - Caucus 17 - Caucus Prior 16 - Caucus Prior 17 - Council 16 - Council 12/25/25 Christmas Day

Verbal Approval:

151 R 12-17-24 Finance 2 nd R 3rd R

CITY OF BROOK PARK, OHIO

Ordinance No. 11449-2024

Introduced By: MAYOR ORCUTT

AN ORDINANCE TO PROVIDE FOR THE TEMPORARY APPROPRIATIONS OF THE CITY OF BROOK PARK, STATE OF OHIO, FOR THE THREE MONTHS ENDING ON MARCH 31, 2025, AND DELCARING AN EMERGENCY.

WHEREAS, it is necessary for the Council of the City of Brook Park, State of Ohio, to appropriate funds to meet current expenses of the said City for the three month period ending March 31, 2025.

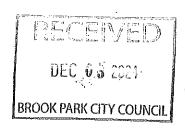
NOW THEREFORE BE IT RESOLVED, by the Council of the City of Brook Park, State of Ohio that:

SECTION 1: That to provide for the current expenses and other expenditures of the City of Brook Park, Ohio for the three month ending on March 31, 2025, there be appropriated the total of \$16,779,426.64 as shown in Sections 2 thru 5 of this ordinance.

SECTION 2: The attached Exhibit "A" provides detail of expenditures for the three month ending March 31, 2025.

SECTION 3: A copy of this Ordinance shall be submitted by the Director of Finance to the Fiscal Officer of Cuyahoga County, Ohio and upon certification by said Fiscal Officer as required by law, the Director of Finance of this City is hereby authorized to draw his warrants upon the City Finance Department for payment of any certification and vouchers therefore approved by the proper officers authorized by law to approve the same, or an Ordinance of the Council to make such expenditures; provided, however, that no warrants shall be drawn or paid for salaries or wages except to persons employed by authority of and in accordance with the law or the Ordinance of this Council.

SECTION 4: It is found and determined that all formal actions of this Council concerning and relating to this Ordinance were adopted in an open meeting of this Council, and that all



deliberations of this Council and of any of its committees that resulted in such formal actions were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 5: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety, and welfare of said City, and for the further reason of the fact that funds must be made available and be appropriated to provide for the current expenses and payments thereof for the fiscal year ending March 31, 2025; therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED:			
		PRESIDENT (OF COUNCIL
ATTEST:		APPROVED:	
	Clerk of Council		MAYOR
			DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS.

DIBECTOR OF LAW

EXHIBIT A Temporary Appropriations Per Ordinance Description GENERAL FUND 110 COUNCIL 51000-51999 PERSONAL SERVICES 35,780.26 52000-52999 OPERATIONS 5,125.00 TOTAL COUNCIL 40,905.26 111 CLERK OF COUNCIL 51000-51999 PERSONAL SERVICES 26,980.38 52000-52999 **OPERATIONS** 212.50 TOTAL CLERK OF COUNCIL 27,192.88 210 MAYOR'S COURT 51000-51999 PERSONAL SERVICES 45,054.75 52000-52999 OPERATIONS 5,712.50 57000-57999 TRANSFERS & REFUNDS 62.50 TOTAL MAYOR'S COURT 50,829.75 211 MUNICIPAL COURT 52000-52999 **OPERATIONS** 1,250.00 320 PLANNING COMMISSION PERSONAL SERVICES
TOTAL PLANNING COMMISSION 51000-51999 2,597.63 2,597.63 325 COMMUNITY DEVELOPMENT 51000-51999 PERSONAL SERVICES 33,296.24 52000-52999 **OPERATIONS** 350.00 TOTAL COMMUNITY DEVELOPMENT 33,646.24 330 CIVIL SERVICE COMMISSION 51000-51999 PERSONAL SERVICES 11,038.88 52000-52999 OPERATIONS 3,675,00 TOTAL CIVIL SERVICE COMMISSION 14,713,88 335 BOARD OF ZONING AND APPEALS 51000-51999 PERSONAL SERVICES 3,117,15 TOTAL BOARD OF ZONNING APPEALS 3.117.15 340 RECREATION COMMISSION 51000-51999 PERSONAL SERVICES 2,597.63 TOTAL RECREATION COMMISSION 2,597.63 341 RECREATION CENTER 51000-51999 PERSONAL SERVICES 174,700.26 52000-52999 OPERATIONS 53,680,74 TRANSFERS & REFUNDS
TOTAL RECREATION CENTER 57000-57999 125.00 228,505.99 342 PARKS & PLAYGROUNDS 51000-51999 PERSONAL SERVICES 72,645.42 52000-52999 **OPERATIONS** 36,636.16 TOTAL PARKS & PLAYGROUNDS 109,281,57 343 PUBLIC RECREATION 51000-51999 PERSONAL SERVICES 5,195.25 52000-52999 OPERATIONS 8,975.00 **TOTAL PUBLIC RECREATON** 14,170.25 345 HOME DAYS CELEBRATION 51000-51999 PERSONAL SERVICES 9,944.13 52000-52999 **OPERATIONS** 14,043.62 TOTAL HOME DAYS CELEBRATION 23,987.74 350 TECHNOLOGY AND INNOVATION COMMITTEE 51000-51999 PERSONAL SERVICES 1,558,58 **TOTAL TECHNOLOGY & INNOVATION COMMITTEE** 1,558,58 400 MAYOR'S OFFICE 51000-51999 PERSONAL SERVICES 92.022.70 52000-52999 OPERATIONS TOTAL MAYOR'S OFFICE 3,225.00 95,247.70 **402 HUMAN RESOURCES** 51000-51999 PERSONAL SERVICES 27,381,89 52000-52999 **OPERATIONS** 1,856.25

TOTAL HUMAN RESOURCES

29,238.14

CITY OF BROOK PARK, OHIO 2025 Budget Ordinance SECTION 2 EXHIBIT A Temporary Appropriations
Per Ordinance Description 405 CORRECTIONAL FACILITY 51000-51999 PERSONAL SERVICES 44,434.22 52000-52999 **OPERATIONS** 35,787.50 80,221.72 TOTAL CORRECTIONAL FACILITY **407 SAFETY TOWN** 52000-52999 OPERATIONS
TOTAL SAFETY TOWN 937,50 937.50 **409 MECHANICS** 51000-51999 PERSONAL SERVICES OPERATIONS TOTAL MECHANICS 153,587.55 52000-52999 1,262,50 154,850.05 410 SAFETY DIRECTOR PERSONAL SERVICES 51000-51999 21,842.55 52000-52999 **OPERATIONS** 37.50 TOTAL SAFETY DIRECTOR 21,880.05 411 SAFETY BUILDING 51000-51999 PERSONAL SERVICES 17,902.78 52000-52999 **OPERATIONS** 192,127.72 TOTAL SAFETY BUILDING 210,030.50 412 POLICE DEPARTMENT 51000-51999 PERSONAL SERVICES 1,409,655.32 52000-52999 **OPERATIONS** 79,537.50 TOTAL POLICE DEPARTMENT 1,489,192.82 413 FIRE DEPARTMENT 51000-51999 PERSONAL SERVICES 1,147,269.56 52000-52999 OPERATIONS 77,328.66 1,224,598.21 TOTAL FIRE DEPARTMENT . 414 DISASTER SERVICE 51000-51999 PERSONAL SERVICES 3 607 81 52000-52999 OPERATIONS TOTAL DISASTER SERVICE 2,625.00 6,232.81 415 BUILDING DEPARTMENT 51000-51999 PERSONAL SERVICES 134,404.45 52000-52999 **OPERATIONS** 17,450.00 57000-57999 TRANSFERS & REFUNDS 125.00 TOTAL BUILDING DEPARTMENT 151,979.45 418 SCHOOL GUARDS 51000-51999 PERSONAL SERVICES TOTAL SCHOOL GUARDS 12,728.36 419 ANIMAL WARDEN 51000-51999 PERSONAL SERVICES 31,105.36 52000-52999 OPERATIONS 1,137.50 TOTAL ANIMAL WARDEN 32,242,86

PERSONAL SERVICES

PERSONAL SERVICES

TOTAL SERVICE BUILDING

OPERATIONS

OPERATIONS

OPERATIONS TOTAL SERVICE DIRECTOR

420 SERVICE DIRECTOR

421 ENGINEERING

422 SERVICE BUILDING

51000-51999

52000-52999

52000-52999

51000-51999

52000-52999

36,461.31

1,787.50 38,248.81

12,000.00

23,719.14

43,812.50

67,531.64

	SECTION 2	EXHIBIT A
	is to the comment of the property of the comment of	Temporary Appropriations Per Ordinance
	Description	
423 SANITATION 51000-51999		
52000-52999	PERSONAL SERVICES OPERATIONS	173,789.25
	TOTAL SANITATION	161,937.50
424 STREET CLEANING		335,726,75
51000-51999	PERSONAL SERVICES	
52000-52999	OPERATIONS	144.31
	TOTAL STREET CLEANING	1,625.00 1,769.31
426 TRAFFIC SIGNS		1,1 00.01
51000-51999	PERSONAL SERVICES	
52000-52999	OPERATIONS	21,695.01
	TOTAL TRAFFIC SIGNS	2,375.00 24,070.01
427 TREES & TREE LAWNS		- 1,50.0.00
51000-51999	PERSONAL SERVICES	
52000-52999	OPERATIONS	50,305,86
	TOTAL TREES & TREE LAWNS	4,862,50 55,168,36
428 PUBLIC PROPERTIES		
51000-51999	PERSONAL SERVICES	
52000-52999	OPERATIONS	79,638,41 3,306,25
	TOTAL PUBLIC PROPERTIES	82,944.66
429 SEWERS & DRAINS		5.40
1000-51999	PERSONAL SERVICES	
2000-52999	OPERATIONS	209,567.63
	TOTAL SEWERS & DRAINS	49,987.50 259,555.13
432 SNOW REMOVAL		,
1000-51999	PERSONAL SERVICES	
2000-52999	OPERATIONS	18,760.63
	TOTAL SNOW REMOVAL	61,275.00 80,035.63
433 STREET LIGHTING		00,000,00
2000-52999	OPERATIONS	
	TOTAL STREET LIGHTING	13,762.50
40.4 TD A TD 10.4 4 TO 10.5		13,762,50
434 TRAFFIC LIGHTS 2000-52999	0	
2000-02330	OPERATIONS TOTAL TRAFFIC LIGHTS	25,500.00
	TOTAL HAITIC EIGHTS	25,500.00
500 LEGAL DEPARTMENT		
1000-51999 2000-52999	PERSONAL SERVICES	111,355.48
	OPERATIONS TOTAL LEGAL DEPARTMENT	787.50
	A LAC LEGAL DEL WILLIAMEN	112,142.98
610 FINANCE DEPARTMENT		
1000-51999 2000-52999	PERSONAL SERVICES	139,504.37
	OPERATIONS TOTAL FINANCE DEPARTMENT	23,675.00
	TOTAL I MARGE DEFARINGRY	163,179,37
640 EMERGENCY DISASTER RECOVERY		
000-51999 000-52999	PERSONAL SERVICES	_
000-55999	OPERATIONS CAPITAL OUTLAY	62,500.00
000-57999	TRANSFERS & REFUNDS	61,250.00
	TOTAL EMERGENCY DISASTER RECOVERY	123,750.00
641 OFFICE OF AGING		
000-51999	PERSONAL SERVICES	
000-52999	OPERATIONS	15,585.75
	TOTAL OFFICE OF AGING DEPARTMENT	1,675.00 17,260.75
REA DETIDECE		11,200.70
650 RETIREES 000-51999	PERSONAL SERVICES	
	LEUGOIANT SEKAIOES	29,375.00
700 GENERAL GOV'T, LANDS & BLDGS,		
100-51999 100-52999	PERSONAL SERVICES	-
OO-02233	OPERATIONS TOTAL GENERAL COURT & LAND DUDG	69,937.50
	TOTAL GENERAL GOV'T & LAND, BLDG	69,937.50
825 WORKER'S COMPENSATION		
00-51999	PERSONAL SERVICES	62,500.00
826 UNEMPLOYMENT COMPENSATION		32,000,00
00-51999	PERSONAL SERVICES	
	· EURODIANE GENVICES	-
830 ELECTIONS		
30-52999	OPERATIONS	3,750.00
831 COUNTY AUDITOR & TREASURER FEES		
00-52999	OPERATIONS	40.000.00
		10,000.00

i Budget Ordinance
SECTION 2 EXHIBIT A

	SECTION 2	EXHIBIT A
		Temporary Appropriations Per Ordinance
840 INSURANCE & BONDING	Description	
52000-52999	OPERATIONS	112,500.00
950 COUNTY BOADD OF HEALTH		112,000,00
850 COUNTY BOARD OF HEALTH 52000-52999	OPERATIONS	07,000,70
	OI EIGHORO	35,000.00
874 MISC, EXECUTIVE 52000-52999	OPERATIONS	
02000-02000	OPERATIONS	81,000.00
880 TRANSFERS & REFUNDS		
57000-57999	TRANSFERS & REFUNDS	563,000.00
PETTY CASH FUNDS		
52000-52999	OPERATIONS	1,150.00
OPERATIONAL CASH FUNDS		
52000-52999	OPERATIONS	400.00
U.S. POSTAGE FUND		
52000-52999	OPERATIONS	1,500.00
TOTAL GENERAL FUND		6,446,493,08
		םעונפאןטאיין ס
SPECIAL REVENUE FUNDS: 210 CITY INCOME TAX FUND		
210 CHT INCOME TAX FUND		
51000-51999	PERSONAL SERVICES	108,307.33
52000-52999 57000-57999	OPERATIONS	17,693.75
3.350 0,000	TRANSFERS & REFUNDS TOTAL TAX DEPARTMENT	5,960,097.97 6,086,099.05
211 CITY TAX OPERATIONAL CASH FUND		0,000,000,000
440 TAX DEPARTMENT		
52000-52999	OPERATIONS	25.00
215 ADMISSIONS TAX FUND	·	
440 TAX DEPARTMENT		
51000-51999 52000-52999	PERSONAL SERVICES	7,696.83
02000-02999	OPERATIONS TOTAL ADMISSIONS TAX DEPARTMENT	875.00 8,571.83
		6,571.85
240 S.C.M & R. FUND 425 STREET PAVING & REPAIR		
51000-51999	PERSONAL SERVICES	141,500.73
52000-52999 55000-55999	OPERATIONS	29,062.50
	CAPITAL OUTLAY TOTAL STREET C.M. & REPAIR FUND	170,563,23
A OTEN DECEMBER OF THE PROPERTY OF THE PROPERT		170,003,23
41 STATE HIGHWAY IMPROVEMENT FUND 425 STREET PAVING & REPAIR		
2000-52999	OPERATIONS	1,875.00
	TOTAL STATE HIGHWAY IMPROV FUND	2,163.63
42 PERMISSIVE TAX FUND		
425 STREET PAVING & REPAIR		
2000-52999	OPERATIONS TOTAL PERMISSIVE TAX FUND	17,500.00
	TOTAL PERMISSIVE TAX FUND	17,500.00
43 ECONOMIC DEVELOPMENT FUND		
325 COMMUNITY DEVELOPMENT 2000-52999	OPERATIONS	047.007.50
5000-55999	CAPITAL OUTLAY	217,687.50 100,000.00
7000-57999	TRANSFERS & REFUNDS	
	TOTAL ECONOMIC DEVELOPMENT FUND	317,687,50
50 SPECIAL RECREATION FUND		
343 PUBLIC RECREATION 2000-52999	OPERATIONS	** *
5000-55999	CAPITAL OUTLAY	30,250,00 375.00
7000-57999	TRANSFERS & REFUNDS	625.00
	TOTAL SPECIAL RECREATION FUND	31,250.00
4 WATER PARK FUND		
342 PARKS & PLAYGROUNDS 000-51999	DEGEONAL CERVICES	
000-51999	PERSONAL SERVICES OPERATIONS	17,317.50 15,437.50
000-57999	TRANSFERS & REFUNDS	312.50
	TOTAL WATER PARK FUND	33,067,50

EXHIBIT A

	SECTION 2	EXHIBIT A
		Temporary Appropriations Per Ordinance
	Description	
270 LAW ENFORCEMENT FUND		
412 POLICE DEPARTMENT		
52000-52999	OPERATIONS	1,875.00
55000-55999	CAPITAL OUTLAY	1,250,00
	TOTAL LAW ENFORCEMENT FUND	3,125,00
271 D.W.I. ENFORCEMENT & EDUCATION FUND		
412 POLICE DEPARTMENT		
52000-52999	OPERATIONS	-
272 FEDERAL FORFEITURE FUND		
412 POLICE DEPARTMENT		
52000-52999	OPERATIONS	-
55000-55999	CAPITAL OUTLAY	-
	TOTAL FEDERAL FORFEITURE FUND	-
273 COMMUNITY DIVERSION PROGRAM		
412 POLICE DEPARTMENT		
51000-51999 52000-52999	PERSONAL SERVICES	0.00
5208U-52995	OPERATIONS TOTAL COMMUNITY DIVERSION PROGRAM	
	TOTAL GOMMENT! DIVERSION PROGRAM	•
275 CONT. TRAIN PROGRAM FUND		
412 POLICE DEPARTMENT 52000-52999		
52000-52999	OPERATIONS	-
282 AMERICAN RESCUE PLAN ACT FUND		
700 GENERAL GOV'T, LANDS & BLDGS.		
55000-55999 57000 57000	CAPITAL OUTLAY	-
57000-57999	TRANSFERS & REFUNDS TOTAL AMERICAN RESCUE PLAN ACT FUND	*
	TOTAL AMERICAN RESOUR FEAT ACT FORD	•
290 INSURANCE FUND		
840 INSURANCE & BONDING 52000-52999	COEDATIONS	
57000-57999	OPERATIONS TRANSFERS & REFUNDS	43,750.00
	TOTAL INSURANCE FUND	1,600,000.00 1,643,750.00
TOTAL SPECIAL REVENUE FUNDS		8,313,802.72
CENEDAL DOND DETIDEMENT FUND.		
GENERAL BOND RETIREMENT FUND: 310 GENERAL BOND RETIREMENT FUND		
871 DEBT RETIREMENT		
56000-56999	DEBT SERVICE	221,807.54
872 DEBT SERVICE		
52000-52999 56000-56999	OPERATIONS DEBT SERVICE	1,250.00
00000	TOTAL DEBT SERVICE GEN, BOND RETIREMENT FUND	44,161,50 45,411.50
		10,111.00
TOTAL GEN. BOND RETIREMENT FUND	:	267,219.04
CAPITAL IMPROVEMENT FUND:		
101 CAPITAL IMPROVEMENT FUND 55000-55999 C	APITAL	
16 COUNCE.		0.00
MAYOR'S COURT		0.00
41 RECREATION CENTER 42 PARKS & PLAYGROUNDS		0.00
00 MAYOR'S OFFICE		0.00 0.00
99 MECHANICS		0.00
11 SAFETY BUILDING		0.00
12 POLICE DEPARTMENT 13 FIRE DEPARTMENT		00.0
15 BUILDING DEPARTMENT		0.00 0.00
19 ANIMAL WARDEN		00,0
23 SANITATION		00,0
25 S.C.M. & R. 26 TRAFFIC SIGNS		0.00
		0.00
		ስ ሰብ
29 SEWERS & DRAINS 22 SNOW REMOVAL		00.0 00.0
29 SEWERS & DRAINS 32 SNOW REMOVAL 33 STREET LIGHTING		0.00 0.00
9 SEWERS & DRAINS 12 SNOW REMOVAL 13 STREET LIGHTING 14 TRAFFIC LIGHTS		00.0 00.0 00.0
29 SEWERS & DRAINS 22 SNOW REMOVAL 33 STREET LIGHTING 34 TRAFFIC LIGHTS 30 TAX DEPARTMENT		0.00 0.00 0.00 0.00
19 SEWERS & DRAINS 12 SNOW REMOVAL 13 STREET LIGHTING 14 TRAFFIC LIGHTS 10 TAX DEPARTMENT 10 LEGAL DEPARTMENT		0.00 0.00 0.00 0.00 0.00
29 SEWERS & DRAINS 22 SNOW REMOVAL 33 STREET LIGHTING 44 TRAFFIC LIGHTS 17 TAX DEPARTMENT 10 LEGAL DEPARTMENT 10 FINANCE DEPARTMENT 11 OFFICE OF AGING		0.00 0.00 0.00 0.00
29 SEWERS & DRAINS 22 SNOW REMOVAL 23 STREET LIGHTING 24 TRAFFIC LIGHTS 25 TAX DEPARTMENT 26 LEGAL DEPARTMENT 27 FINANCE DEPARTMENT 28 OFFICE OF AGING 28 GENERAL GOV'T, LANDS & BILDGS.	57888 57860 TDANSSEPS	0.00 0.00 0.00 0.00 0.00 0.00 0.00
29 SEWERS & DRAINS 22 SNOW REMOVAL 23 STREET LIGHTING 24 TRAFFIC LIGHTS 25 TAX DEPARTMENT 26 LEGAL DEPARTMENT 27 FINANCE DEPARTMENT 28 OFFICE OF AGING	57000-57999 TRANSFERS	0.00 0.00 0.00 0.00 0.00 0.00

	SECTION 2	EXHIBIT A
At the state of th	Description	Temporary Appropriations Per Ordinance
CAPITAL CONSTRUCTION FUND: 459 SEWER IMPROVEMENTS FUND 429 SEWER AND DRAINS		
52000-52999 55000-55999	OPERATIONS	~
03000-03929	CAPITAL OUTLAY TOTAL SEWER IMPROVEMENTS FUND	
517 SOUND INSULATION PROGRAM FUND 325 COMMUNITY DEVELOPMENT		
52000-52999	OPERATIONS	137,500.00
550 SHELDON ROAD BRIDGE IMPROVEMENT FUND 52000-52999	OPERATIONS	233,250.76
551 2024/2025 STREET IMPROVEMENTS FUND 425 STREET PAVING AND REPAIR		
52000-52999 55000-55999	OPERATIONS	**
35000-53839	CAPITAL OUTLAY TOTAL 2024 STREET IMPROVEMENTS FUND	0.00
552 NATATORIUM IMPROVEMENT FUND		0.00
341 RECREATION CENTER 52000-52999		
55000-55999	OPERATIONS CAPITAL OUTLAY TOTAL NATATORIUM IMPROVEMENT FUND	-
553 RECREATION CENTER RENOVATION FUND	10 19 19 19 19 19 19 19 19 19 19 19 19 19	-
341 RECREATION CENTER 52000-52999	ODEDATIONS	
55000-55999	OPERATIONS CAPITAL OUTLAY	
	TOTAL NATATORIUM IMPROVEMENT FUND	-
TOTAL CAPITAL CONSTRUCTION FUNDS	-	370,750.76
SPECIAL REVENUE AND AGENCY FUNDS 691 RETIREES' ACCRUED BENEFITS FUND 650 RETIREES		
51000-51999	PERSONAL SERVICES	150,000.00
711 POLICE PENSION FUND 412 POLICE DEPARTMENT		
51000-51999	PERSONAL SERVICES	257,862.98
712 FIRE PENSION FUND 413 FIRE DEPARTMENT 51000-51999	PERSONAL SERVICES	
713 S.W.G.H. FUND	TENOSTANE DELIVIORO	228,703.13
851 HEALTH & WELFARE 52000-52999	OPERATIONS	27,690.48
714 CASH BONDS HELD FUND 874 MISC. EXECUTIVE		21,000.40
574 MISC, EXECUTIVE 52000-52999	OPERATIONS	36,182.63
16 BUILDING STANDARDS BOARD FUND	•	50,102.00
415 BUILDING DEPARTMENT 7000-57999	~~~~~~	
17 UNCLAMIED MONIES FUND	TRANSFERS & REFUNDS	1,000.00
874 MISC. EXECUTIVE 2000-52999	OPERATIONS	
7000-57999	TRANSFERS & REFUNDS TOTAL UNCLAIMED MONIES FUND	375.00 376.00
50-777 PAYROLL ACCOUNTS FUND 573 EMPLOYEE CONTRIBUTION		-1
7000-57999	TRANSFERS & REFUNDS	20,000.00
TOTAL SPECIAL REVENUE AND AGENCY FUNDS		721,814.22
90 MEDICAL BENEFITS FUND 840 INSURANCE		
1000-51999	PERSONAL SERVICES	658,971,82
2000-52999 TOTAL medical benefits fund	OPERATIONS	375.00 659,346.82
TOTAL APPROPRIATIONS		
		16,779,426.64

CITY OF BROOK PARK, OHIO

1010 10-1-24 Finance
1018 12-10-32
1018 12-10-32
1018 12-10-32
1018 12-10-32

ORDINANCE NO: 11418-2024

INTRODUCED BY: MAYOR ORCUTT

AN ORDINANCE

AMENDING SECTION 1805.01(h)

OF THE BROOK PARK CODIFIED ORDINANCES, ENTITLED

'COLLECTION AT SOURCE'

AND DECLARING AN EMERGENCY.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: Section 1805.01(h) of the Brook Park Codified Ordinances, passed by Ordinance No. 9984-2015, passed December 15, 2015, amended by Ordinance 10067-2017, passed March 7, 2017, amended by Ordinance 11012-2018, passed January 23, 2018, and amended by Ordinance 11375-2023, passed December 12, 2023 and reading as follows:

1805.01(h) Collection at Source.

On or before the last day of February of each year, an (h) employer shall file a withholding reconciliation return with the Tax Director listing the names, addresses, and social security numbers of all employees from whose qualifying wages tax was withheld or should have been withheld for the City of Brook Park during the preceding calendar year, the amount of tax withheld, if any, from each such employee's qualifying wage, the total amount of qualifying wages paid to such employee during the preceding calendar year, the name of every other municipal corporation for which tax was withheld or should have been withheld from such employee during the preceding calendar year, and any other information required for federal income tax reporting purposes on Internal Revenue Service form W-2 or its equivalent form with respect to such employee, and other information as may be required by the Tax Director.



Is hereby amended to read:

- (h) On or before the last day of February of each year, any person, including corporation, partnerships, employers, estates and trusts, who files 10 or more information returns of form W-2for any calendar year, must file these returns electronically using the EFW2 Format and Guidelines prescribed by the Social Security Administration and the Internal Revenue Service (EFW2). Employers issuing 9 or less forms W-2 or 1099-NEC are encouraged, but not required to remit W-2 forms electronically or such other process as determined acceptable to the Director of Finance. All requirements apply separately to both original and corrected In addition to the above wage reporting requirements, any person paying money to an individual or independent contractor shall report such payment. The information should be reported on Federal Form 1099 and filed yearly with the Tax Director on or before February 28th. Any return not so filed shall be subject to a penalty in accordance with Section 1801.01 of this Chapter.
- SECTION 2: Former Section 1805.01(h) of the Brook Park Codified Ordinances, passed by Ordinance No. 9984-2015, passed December 15, 2015, amended by Ordinance 10067-2017, passed March 7, 2017, amended by Ordinance 11012-2018, passed January 23, 2018, and amended by Ordinance 11375-2023, passed December 12, 2023 is hereby expressly repealed, as of December 31, 2024 and new Section 1805.01(h) shall become effective on January 1, 2025.
- SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.
- SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of public peace, health, safety and welfare of said City, and for the further reason to amend Section 1805.01(h) of the Brook Park Codified Ordinances therefore provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force on January 1, 2025.

PASSED:	
	PRESIDENT OF COUNCIL
ATTEST:	APPROVED:
Clerk of Council	MAYOR
	DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS.

DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 11449-2024

INTRODUCED BY: MAYOR ORCUTT

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AN ORDINANCE

RETAINING AND EMPLOYING THE

LAW FIRM OF BRICKER GRAYDON LLP, TO ACT AS
CO-COUNSEL WITH THE LAW DIRECTOR FOR THE BROWNS FOOTBALL TEAM
RELOCATION, BUILDING A DOMED STADIUM COMPLEX IN THE CITY OF BROOK
PARK, AND REDEVELOPMENT AT THE FORWARD INNOVATION CENTER, AND
DECLARING AN EMERGENCY

WHEREAS, the City of Brook Park may employ attorneys to provide professional and legal services, acting as co-counsel with the Law Director; and

WHEREAS, the City has specialized issues, requiring specialized, technical and legal assistance for matters relating to the Browns relocating to the City of Brook Park, building a domed stadium complex in our city, and redevelopment at the Forward Innovation Center; and

WHEREAS, the results of these matters will have a very significant fiscal and operational impact on the City; and

WHEREAS, the City has determined that certain technical, professional and legal assistance will enable it to participate more effectively in these issues.

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: That the law firm of Bricker Graydon, LLP, is hereby retained to represent the City in matters concerning the relocation of the Browns Football Team, building a domed stadium complex, and redevelopment at the Forward Innovation Center and in all matters consistent with these specific areas of the law.

SECTION 2: The money needed for the aforesaid transaction shall be paid from the General Fund, No. 100; theretofore appropriated for said purposes.

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BROOK PARK CITY COUNCIL

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: That this Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare in the City, and for the further reason to retain Bricker Graydon LLP; therefore provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council it shall take effect and be in force immediately from and after its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED:		PRESIDENT OF COU	INCIL
ATTEST:	Olamba S. O.	APPROVED:	
	Clerk of Council	YAM	OR
		DAT	E

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS.

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Cost. DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

ORDINANCE NO: //450-2024/

INTRODUCED BY: COUNCILMAN DUFOUR

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AN ORDINANCE

AMENDING SECTION 351.03

OF THE BROOK PARK CODIFIED ORDINANCES
ENTITLED 'PROHIBITED STANDING OR PARKING PLACES,'
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: Section 351.03 of the Brook Park Codified Ordinances, as enacted by Ordinance No. 2570-1966, passed January 31, 1966, and amended by Ord. 9826-2013, passed April 2, 2013 and reading as follows:

351.03 PROHIBITED STANDING OR PARKING PLACES.

- (a) No person shall stand or park a vehicle, except when necessary to avoid conflict with other traffic or comply with the provisions of this Traffic Code, or while obeying the directions of a police officer or traffic-control device, in any of the following places:
 - (1) On a sidewalk or tree lawn, except a bicycle;
 - (2) In front of a public or private driveway;
 - (3) Within an intersection;
 - (4) Within 10 feet of a fire hydrant;
 - (5) On a crosswalk;
 - (6) Within 20 feet of a crosswalk at an intersection;
 - (7) Within 30 feet of, and upon the approach to, any flashing beacon, stop-sign, or traffic control device;
 - (8) Between a safety zone and the adjacent curb within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by a traffic-control device;
 - (9) Within 50 feet of the nearest rail or railroad crossing; Within 20 feet of a driveway entrance to any fire station

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BROOK PARK CITY COUNCIL

- (10) and, on the side of the street opposite the entrance to any fire station, within 75 feet of the entrance when it is properly posted with signs;
- (11) Alongside or opposite any street excavation or obstruction when such standing or parking would obstruct traffic;
- (12) Alongside any vehicle stopped or parked at the edge or curb of a street;
- (13) Upon any bridge or elevated structure upon a highway, or within a highway tunnel;
- (14) At any place where signs prohibit stopping and/or parking;
- (15) Within one foot of another parked vehicle;
- (16) On the roadway portion of a freeway, expressway, or thruway.
- (17) In any private driveway. Alleyway or areaway between buildings, when in the opinion of the Fire Chief, such parking constitutes a fire hazard or an obstruction or interference with the operation of fire equipment.
- (18) In any parking area reserved for handicapped persons.
- (b) A person is permitted, without charge or restriction, to stand or park on a sidewalk a motor-driven cycle or motor scooter that has an engine not larger than 150 cubic centimeters, a low-speed micromobility device, or a bicycle or electric bicycle, provided that the motor-driven cycle, motor scooter, low-speed micromobility device, bicycle, or electric bicycle does not impede the normal flow of pedestrian traffic. This division does not authorize any person to operate a vehicle in violation of R.C. § 4511.711, or any substantially equivalent municipal ordinance.
- (c) Except as otherwise provided in this division, whoever violates this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever violates this section is guilty of a misdemeanor of the third degree.

Is hereby amended to read:

351.03 PROHIBITED STANDING OR PARKING PLACES.

- (a) No person shall stand or park a vehicle, except when necessary to avoid conflict with other traffic or comply with the provisions of this Traffic Code, or while obeying the directions of a police officer or traffic-control device, in any of the following places:
- (1) On a sidewalk or tree lawn, except a bicycle, except as provided in division (b) of this section;
 - (2) In front of a public or private driveway;
 - (3) Within an intersection;
 - (4) Within 10 feet of a fire hydrant;
 - (5) On a crosswalk;
 - (6) Within 20 feet of a crosswalk at an intersection;
 - (7) Within 30 feet of, and upon the approach to, any flashing beacon, stop sign, or traffic-control device;
 - (8) Between a safety zone and the adjacent curb or within 30 feet of points on the curb immediately opposite the ends of a safety zone, unless a different length is indicated by a traffic-control device;
 - (9) Within 50 feet of the nearest rail of a railroad crossing;
 - (10) Within 20 feet of a driveway entrance to any fire station and, on the side of the street opposite the entrance to any fire station, within 75 feet of the entrance when it is properly posted with signs;
 - (11) Alongside or opposite any street excavation or obstruction when such standing or parking would obstruct traffic;

- (12) Alongside any vehicle stopped or parked at the edge or curb of a street;
- (13) Upon any bridge or elevated structure upon a highway, or within a highway tunnel;
- (14) At any place where signs prohibit stopping and/or parking, or at any place in excess of the maximum time limited by signs;
 - (15) Within one foot of another parked vehicle;
- (16) On the roadway portion of a freeway, expressway, or thruway.
- (17) In any private driveway, alleyway or areaway between buildings, when in the opinion of the Fire Chief, such parking constitutes a fire hazard or an obstruction or interference with the operation of fire equipment.
- (18) In any individual parking space designated for handicapped parking unless the vehicle bears a valid parking permit for handicapped persons and is being driven by or used at the time for transportation of handicapped person.
- (b) A person is permitted, without charge or restriction, to stand or park on a sidewalk a motor-driven cycle or motor scooter that has an engine not larger than 150 cubic centimeters, a low-speed micromobility device, or a bicycle or electric bicycle, provided that the motor-driven cycle, motor scooter, low-speed micromobility device, bicycle, or electric bicycle does not impede the normal flow of pedestrian traffic. This division does not authorize any person to operate a vehicle in violation of R.C. § 4511.711, or any substantially equivalent municipal ordinance.
- (c) Except as otherwise provided in this division, whoever violates this section is guilty of a minor misdemeanor. If, within one year of the offense, the offender previously has been convicted of or pleaded guilty to one predicate motor vehicle or traffic offense, whoever violates this section is guilty of a misdemeanor of the fourth degree. If, within one year of the offense, the offender previously has been convicted of two or more predicate motor vehicle or traffic offenses, whoever

violates this section is guilty of a misdemeanor of the third degree.

SECTION 2: Former Section 351.03 of the Brook Park Codified Ordinances as enacted by Ordinance 2570-1966, passed January 31, 1966 and amended by Ord. No. 9826-2013, passed April 2, 2013 is hereby expressly repealed.

SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION 4: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason of amending Section 351.03 the Brook Park Codified Ordinances; therefore, provided this Ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED:			PRESIDENT	OF COUNCIL
ATTEST:_	Clerk of Council	APPROVED:		MAYOR
				DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORMAND CORRECTNESS.

DIRECTOR OF LAW

CITY OF BROOK PARK, OHIO

ORDINANCE NO: 1145 2034

INTRODUCED BY: MAYOR ORCUTT

17.00-1-24 Safety
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AN ORDINANCE
AMENDING SECTION 141.02
OF THE BROOK PARK CODIFIED ORDINANCES
ENTITLED 'COMPOSITION: EXECUTIVE HEAD,'
AND DECLARING AN EMERGENCY

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: Section 141.02 of the Brook Park Codified Ordinances is hereby amended to read:

141.02 COMPOSITION; EXECUTIVE HEAD.

- (a) The Police Department shall consist of a Police Chief and not more than forty-three regular police officers.
- (b) There is hereby established within the Police Department one Police Chief, one Police Captain, not less more than six four Police Sergeants, and not less more than one four Police Lieutenants and a Detective Bureau. Such officers shall be appointed by the Director of Public Safety from the regular full-time membership of the Police Department.
- (c) Under the direction of the Mayor, the Director of Public Safety shall be the executive head of the Police Department. He shall have all powers and duties connected with and incident to the appointment, regulation and government of such Department, except as otherwise provided by law.
- SECTION 2: Former Section 141.02 of the Brook Park Codified Ordinances as enacted by Ordinance No. 2650-1966, passed November 1, 1966, Ordinance No. 5715-1980 passed March 4, 1980, Ordinance No. 8664-2009, passed October 20, 2009, Ordinance No. 11101-2019, passed July 2, 2019, and Ordinance No. 11106-2019, passed July 2, 2019, is hereby expressly repealed.
- SECTION 3: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

SECTION: 4 This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason of amending Section 141.02 of the Brook Park Codified Ordinances; therefore, provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED:			,	
			PRESIDENT	OF COUNCIL
ATTEST:_		APPROVED:	:	
	Clerk of Council			MAYOR
				DATE

I HEREBY APPROVE THE WITHIN INSTRUMENT AS TO LEGAL FORM AND CORRECTNESS.

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DIRECTOR OF LAW