

**REGULAR COUNCIL MEETING
OF THE COUNCIL OF THE CITY OF BROOK PARK, OHIO
TO BE HELD ON TUESDAY, OCTOBER 1, 2024
7:30 P.M.**

A. ROLL CALL OF MEMBERS

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES OF PRECEDING MEETINGS:

1. CAUCUS PRIOR TO MEETING MINUTES HELD ON AUGUST 20, 2024.
2. REGULAR COUNCIL MEETING MINUTES HELD ON AUGUST 20, 2024.

D. REPORTS OF STANDING COMMITTEES:

Aviation & Environmental Committee - Dufour
Board of Zoning Appeals - Mencini
Finance Committee - Scott/
Legislative Committee - Scott
Parks & Recreation Committee - McCorkle
Planning Committee - Poindexter
Safety Committee - Troyer
Service Committee - Roberts

E. REPORTS OF SPECIAL COMMITTEES:

Southwest General Health Center Trustee - Mencini
Berea Board of Education Representative - McCorkle
Technology & Innovation Council Representative -Dufour

F. REPORTS OF BOARDS AND COMMISSIONS:

G. INTRODUCTION OF RESOLUTIONS OF COMMENDATION:

H. REPORTS AND COMMUNICATIONS FROM THE MAYOR:

**I. REPORTS AND COMMUNICATIONS FROM DEPARTMENTS,
COMMISSIONS, AND OTHER PUBLIC OFFICIALS:**

**J. OTHER COMMUNICATIONS AND PETITIONS, AND VERBAL
APPROVAL: (INTRODUCTION OF NEW LEGISLATION):**

K. MISCELLANEOUS BUSINESS, APPOINTMENTS, CONFIRMATIONS:

L. REMARKS FROM THE AUDIENCE ON ANY SUBJECT MATTER:

M. ORDINANCES AND RESOLUTIONS FIRST READING

N. SECOND READING OF ORDINANCES AND RESOLUTIONS:

1. ORDINANCE NO. 11429-2024

AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS, AND DECLARING AN EMERGENCY. Introduced by Mayor Orcutt.

O. THIRD READING OF ORDINANCES AND RESOLUTIONS:

P. ADJOURNMENT:

**SYNOPSIS OF ORDINANCES AND RESOLUTIONS
FOR THE COUNCIL MEETING OF OCTOBER 1, 2024**

SECOND READING:

Ord. No.11429-2024 AN ORDINANCE AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS AND DECLARING AN EMERGENCY.

SYNOPSIS: An ordinance to provide for adjustments to salaries for employees not in the unions or elected officials.

**PREPARED BY THE BROOK PARK LEGAL DEPARTMENT
September 26, 2024**

CITY OF BROOK PARK, OHIO

6/18/24 Finance
9/10/24
9/17/24
10/11/24

ORDINANCE NO: 11429-2024

INTRODUCED BY: MAYOR ORCUTT

AN ORDINANCE
AMENDING CERTAIN SECTIONS OF THE ADMINISTRATIVE
CODE TO PROVIDE ADJUSTMENTS IN COMPENSATION FOR
EMPLOYEES OF THE CITY, OTHER THAN ELECTED OFFICIALS OR
THOSE COVERED UNDER NEGOTIATED LABOR CONTRACTS
AND DECLARING AN EMERGENCY

WHEREAS, it is the desire of the Council of the City of Brook Park to provide adjustment in compensation for employees of the City, other than elected officials, who are not specifically covered in negotiated labor contracts, and also to provide adjustment in rates covering employees; and

NOW THEREFORE, BE IT ORDAINED, by the Council of the City of Brook Park, State of Ohio, that:

SECTION 1: The "Salary Schedule" for the year 2024 is attached hereto and marked Exhibit "A," and made a part hereof as if fully rewritten herein and are hereby adopted. Those said Sections of the Codified Ordinances specifically enumerated in the attached "Salary Schedule" are hereby amended accordingly.

SECTION 2: The compensation provided in the "Salary Schedule" for the year 2024 shall remain in effect until duly changed.

SECTION 3: The "Salary Schedule 2023" as enacted by Ordinance 11325-2023, passed April 18, 2023 is hereby specifically repealed.

SECTION 4: The money needed for the aforesaid transaction shall be paid from funds 100,210,264, and 255 for said purposes.

SECTION 5: It is found and determined that all formal actions of this Council concerning and relating to the adoption of this Ordinance were adopted in an open meeting of this Council, and that all deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements, including Section 121.22 of the Ohio Revised Code.

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SECTION 6: This Ordinance is hereby declared to be an emergency measure immediately necessary for the preservation of the public peace, health, safety and welfare of said City, and for the further reason to provide adjustments in compensation without undue delay; provided this ordinance receives the affirmative vote of at least five (5) members elected to Council, it shall take effect and be in force immediately upon its passage and approval by the Mayor; otherwise, from and after the earliest period allowed by law.

PASSED: _____

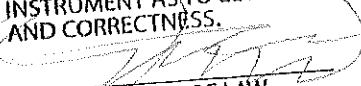
PRESIDENT OF COUNCIL

ATTEST: _____
Clerk of Council

APPROVED: _____
MAYOR

DATE

I HEREBY APPROVE THE WITHIN
INSTRUMENT AS TO LEGAL FORM
AND CORRECTNESS.



DIRECTOR OF LAW

AMENDED TO READ 2024

SALARY SCHEDULE

Ordinance	Title	2023 Minimum	2023 Maximum
121.02 (b)	Clerk Of Council	\$57,258.01	\$68,108.87
121.03 (b)	Assistant Clerk Of Council	\$43,170.50	\$54,021.36
121.08 (b)	Part Time Assistant Clerk of Council	\$10.85	\$17.97
131.03 (b)	Executive Assistant to the Mayor	\$63,912.69	\$80,000.00
131.06 (b)	Temporary Clerical	\$10.85	\$17.97
131.07 (a)	Assistant Office Clerk	\$10.43	\$24.91
131.08 (c)	Commissioner of Admin. Services (H.R.)	\$72,563.27	\$83,200.00
131.09 (c)	Clerk of Mayor's Court	\$52,000.00	\$70,000.00
131.11 (d)	Commissioner of Purchasing	\$0.00	\$0.00
131.13 (c)	Commissioner of Economic Development	\$70,000.00	\$95,000.00
133.02 (c)	Assistant Law Director	\$41,646.80	\$52,497.65
133.03 (c)	Administrative Assistant to the Law Director	\$56,283.82	\$67,405.94
133.061 (c)	Part Time Assistant Law Director-Class #2	\$13,021.02	\$33,073.66
133.07 (b)	Law Department Clerk	\$10.85	\$17.97
133.062	Assistant Law Director- Class #3	\$63,533.98	\$74,656.11
137.02 (b)	Assistant Finance Director	\$81,819.90	\$97,162.87
139.01 (b)	Director of Public Safety	\$77,000.00	\$92,000.00
139.07 (c)	School Crossing Guards	\$8,165.01	\$10,206.79
139.11	Safety Forces High Risk Board	\$0.00	\$0.00
140.03 (b)	Electrical Inspector	\$21,261.10	\$21,261.10
140.04 (b)	Plumbing Inspector	\$21,261.10	\$21,261.10
141.03 (a)	Police Chief	\$97,297.15	\$114,891.37
141.03 (a)	Police Captain	\$90,221.69	\$107,444.71
142.07 (c)	Auxiliary Police	\$13.56	\$20.36
143.03 (a)	Fire Chief	\$97,297.15	\$114,891.37
143.03 (a)	Assistant Fire Chief	\$90,221.69	\$107,444.71
145.01	Director of Public Service	\$83,000.00	\$99,500.00
145.15 (b)	Summer Grass Cutters	\$10.43	\$13.17
147.01 (g)	Commissioners of Parks and Playgrounds *	\$1,200.00	\$1,800.00

2024 Minimum	2024 Maximum
\$57,258.01	\$68,108.87
\$43,170.50	\$54,021.36
\$10.85	\$22.00
\$63,912.69	\$82,500.00
\$10.85	\$20.00
\$10.45	\$25.00
\$72,563.27	\$87,500.00
\$52,000.00	\$75,000.00
\$0.00	\$0.00
\$70,000.00	\$95,000.00
\$41,646.80	\$66,497.65
\$67,405.94	\$72,660.07
\$13,021.02	\$33,073.66
\$10.85	\$17.97
\$74,656.11	\$88,479.66
\$81,819.90	\$100,320.66
\$50,000.00	\$96,000.00
\$8,165.01	\$10,206.79
\$0.00	\$0.00
\$21,261.10	\$21,261.10
\$21,261.10	\$21,261.10
\$97,297.15	\$130,000.00
\$90,221.69	\$109,500.00
\$13.56	\$20.36
\$97,297.15	\$130,000.00
\$90,221.69	\$109,500.00
\$83,000.00	\$105,000.00
\$10.45	\$17.00
\$1,800.00	\$1,800.00

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BROCK PARK CITY COUNCIL

147.02 ©	Director of Recreation	\$75,500.00	\$89,500.00
147.08 (b)	Playground Supervisor	\$10.23	\$15.96
147.12 (b)	Pool Lifeguard	\$10.00	\$15.96
147.12 (b)	Lifeguard w/ Safety Instructor Card W.S.I.	\$10.00	\$15.96
147.13 (b)	Front Counter Attendant	\$10.00	\$16.75
147.14 (b)	Roving Supervisor	\$10.00	\$15.96
147.15 (b)	Arts and Crafts Instructor	\$10.00	\$15.96
147.16 (b)	Asst. Arts and Crafts Instructor	\$10.00	\$15.96
147.17 (b)	Athletic Program Instructor	\$10.00	\$15.96
147.18 (b)	Part Time Parks and Playground Instructor	\$10.00	\$15.96
147.20 ©	Part Time Concession Stand Supervisor	\$10.00	\$15.96
147.21 ©	Asst. Part-time Concession Stand Manager	\$10.00	\$15.96
147.23 ©	Recreation Building Attendant	\$10.00	\$15.96
147.28 ©	Recreation Cleaning Supervisor	\$10.00	\$15.96
147.28 ©	Recreation Cleaning	\$10.00	\$15.96
147.33(d))	Commissioner of Leisure Time Activities	\$0.00	\$0.00
149.03	Civil Service Commission *	\$1,200.00	\$1,800.00
149.04 (c)	Permanent Part-time Civil Service Secretary	\$16.28	\$22.58
149.06 (b)	Civil Service Legal Advisor	\$18,408.34	\$18,408.34
163.04©	Technology and Innovation Committee	\$1,200.00	\$1,800.00
1101.06	Planning Commission *	\$1,200.00	\$1,800.00
1105.02	Board of Zoning Appeals *	\$1,200.00	\$1,800.00
1725.01 (a)	Tax Review Board Member *	\$1,200.00	\$1,800.00
1729.02 (b)	Income Tax Administrator	\$80,997.98	\$91,427.48
1729.06 (b)	Assistant Part-time Tax Clerk	\$10.00	\$17.97
1929.05 (d)	Permanent Part-time Tax Clerk	\$10.00	\$17.97
171.03	Magistrate Class I	\$29,606.50	\$29,606.50
171.035	Magistrate Class II	\$10,850.85	\$15,191.19
171.04	Mediator	\$10,850.85	\$15,191.19
141.15	Full Time Jailier	\$34,306.05	\$45,156.90
141.16	Part Time Jailier	\$15.00	\$25.50
140.02	Building Commissioner	\$50,000.00	\$110,000.00
139.093	Part Time Clerks Safety Department	18.26	\$22.06

\$75,500.00	\$94,000.00
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$16.75
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$10.45	\$15.96
\$0.00	\$0.00
\$1,800.00	\$1,800.00
\$16.28	\$22.58
\$18,408.34	\$18,408.34
\$1,800.00	\$1,800.00
\$1,800.00	\$1,800.00
\$1,800.00	\$1,800.00
\$1,800.00	\$1,800.00
\$80,997.98	\$94,398.87
\$10.45	\$17.97
\$10.45	\$17.97
\$29,606.50	\$29,606.50
\$10,850.85	\$15,191.19
\$10,850.85	\$15,191.19
\$34,306.05	\$45,156.90
\$15.00	\$25.50
\$50,000.00	\$110,000.00
18.26	\$22.06

*Boards & Commissions effective date of annual \$1,800.00 per year - 12/20/2022

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